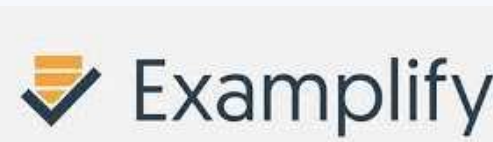




# ExamSoft for the ECVP Examination

## Brief to candidates



# ExamSoft timelines

Next milestone **HISTOPATHOLOGY** and **GROSS PATHOLOGY** in 2024

	2021	2022	2023	2024	2025
<b>Histopathology*</b>				Digital	Digital
<b>Gross Pathology**</b>				Digital	Digital
<b>General Pathology</b>		Digital	Digital	Digital	Digital
<b>Veterinary Pathology</b>			Digital	Digital	Digital
<b>Comprehensive Pathology</b>					Digital

\*Only the description will be performed using digital system. Glass slides and standard microscope to be used. No virtual slide.

\*\*Slides will be projected on a screen and will not be displayed on candidates' laptops.

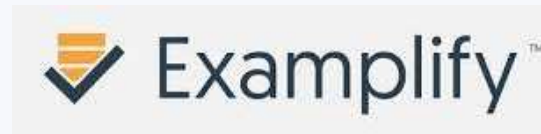
Exam time frame for each section is unchanged.

Exam format (question types) are unchanged for 2024.

# Overview



- Used by candidates to:
  - Activate their accounts
  - Download Exemplify



## Used by candidates to

- Download exam package
- Take the examination
- Upload completed examination



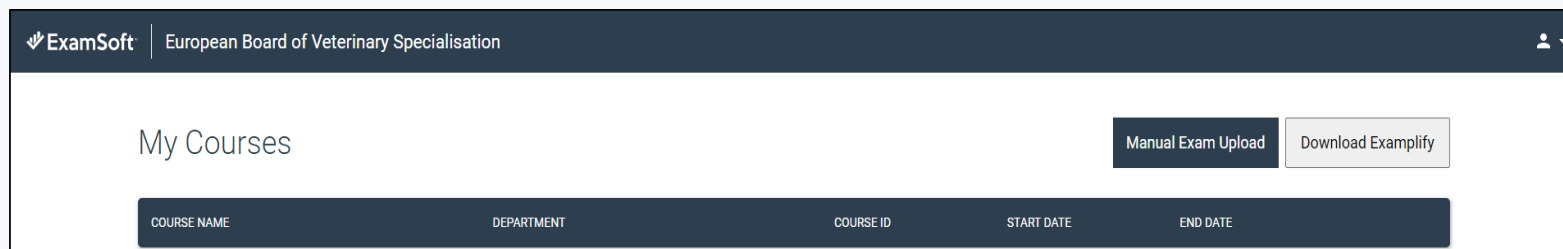
# Steps to be set-up

1. Account activation (using ExamSoft)
2. Exemplify download
3. Test using a « mock » examination (using Exemplify)
  - **Download** examination
  - **Take** examination
  - **Upload** examination

# ExamSoft – Activating your account

- Emails are collected at application time. Personal emails are safer since we experienced issues with institutional emails.
- Upon candidate addition into the system by an ECVF Admin, candidates receive an email from [noreply@examsoft.com](mailto:noreply@examsoft.com) prompting then to activate their account, Subject: “Join European Board of Veterinary Specialisation's ExamSoft Account”. Check your spams.
- Students must sign up using the link and create a password.
- **Candidates must store their ID/Password.** Those will be required to log onto ExamSoft and Exemplify.
- It is recommended to use **Google Chrome** to access ExamSoft

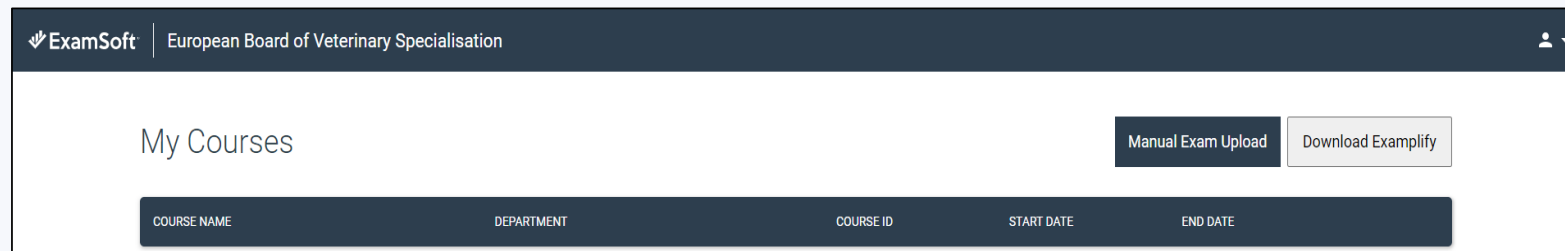
Student dashboard in Examsoft:

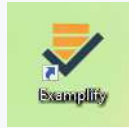


The screenshot shows the ExamSoft student dashboard. At the top, there is a dark blue header with the ExamSoft logo and the text "European Board of Veterinary Specialisation". Below the header, the main content area is white. On the left, it says "My Courses". On the right, there are two buttons: "Manual Exam Upload" and "Download Exemplify". Below these buttons is a table with a dark blue header and a white body. The table has five columns: "COURSE NAME", "DEPARTMENT", "COURSE ID", "START DATE", and "END DATE".

COURSE NAME	DEPARTMENT	COURSE ID	START DATE	END DATE
-------------	------------	-----------	------------	----------

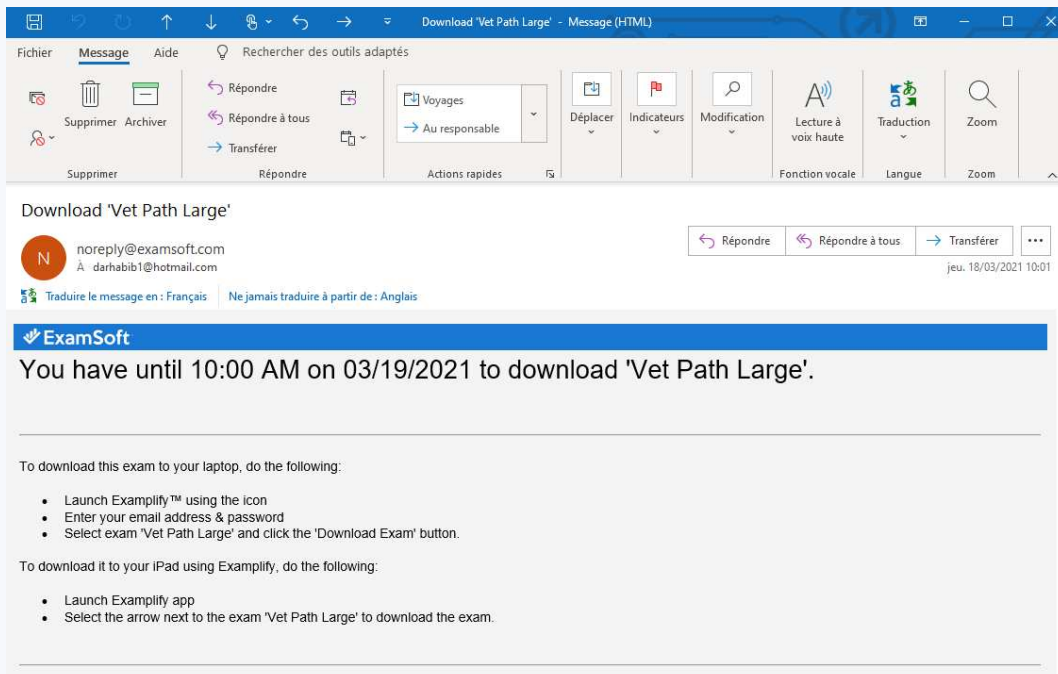
# ExamSoft – Downloading Exemplify



- Click on Download Exemplify.
- **It is highly recommended to download Exemplify onto the laptop that will be used for taking examination** → Select Yes to the respective question.
- Then download.
- The shortcut on the Desktop appears as follows: 
- Activate your account using your ExamSoft credentials:
- **Institution is EBVS**
- Agree with license.
- Exemplify is ready to be used on your computer.

# Examination Assignment

- Students receive an Email from [noreply@examsoft.com](mailto:noreply@examsoft.com), Subject: Download 'XXXXXXXXXXXX' (Example Download 'Vet Path Large')
- In the Exemplify Dashboard, the system prompts the student to download the Examination.



Download 'Vet Path Large'

noreply@examsoft.com  
À darhabib1@hotmail.com

jeu. 18/03/2021 10:01

Traduire le message en : Français | Ne jamais traduire à partir de : Anglais

**ExamSoft**

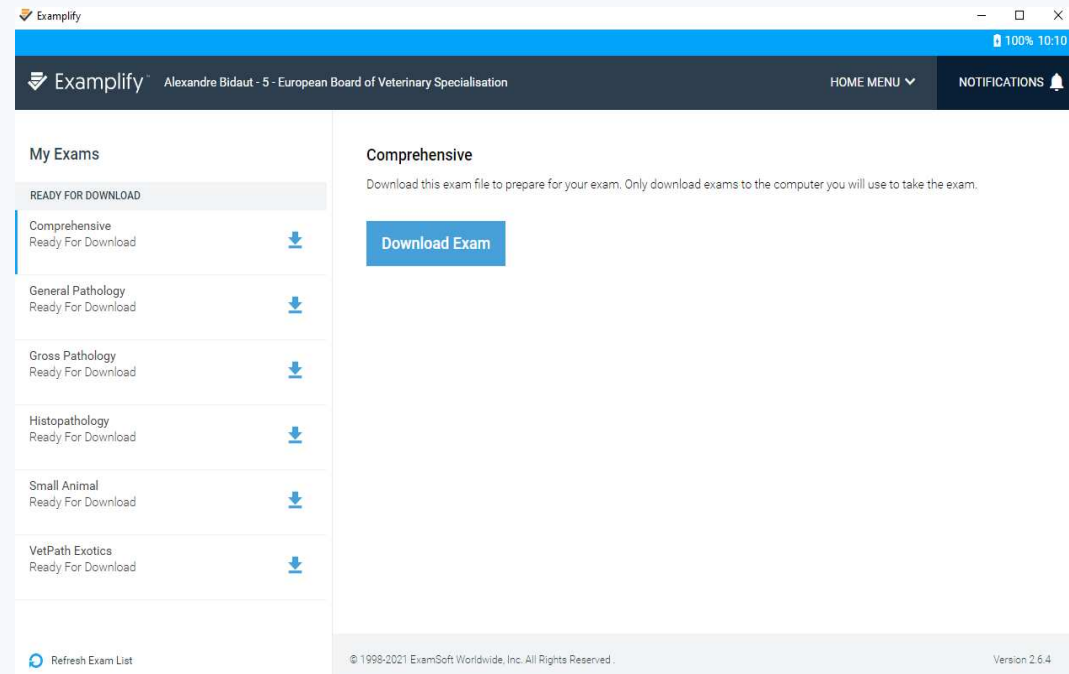
You have until 10:00 AM on 03/19/2021 to download 'Vet Path Large'.

To download this exam to your laptop, do the following:

- Launch Exemplify™ using the icon
- Enter your email address & password
- Select exam 'Vet Path Large' and click the 'Download Exam' button.

To download it to your iPad using Exemplify, do the following:

- Launch Exemplify app
- Select the arrow next to the exam 'Vet Path Large' to download the exam.



Exemplify Alexandre Bidaut - 5 - European Board of Veterinary Specialisation

HOME MENU NOTIFICATIONS

My Exams

READY FOR DOWNLOAD

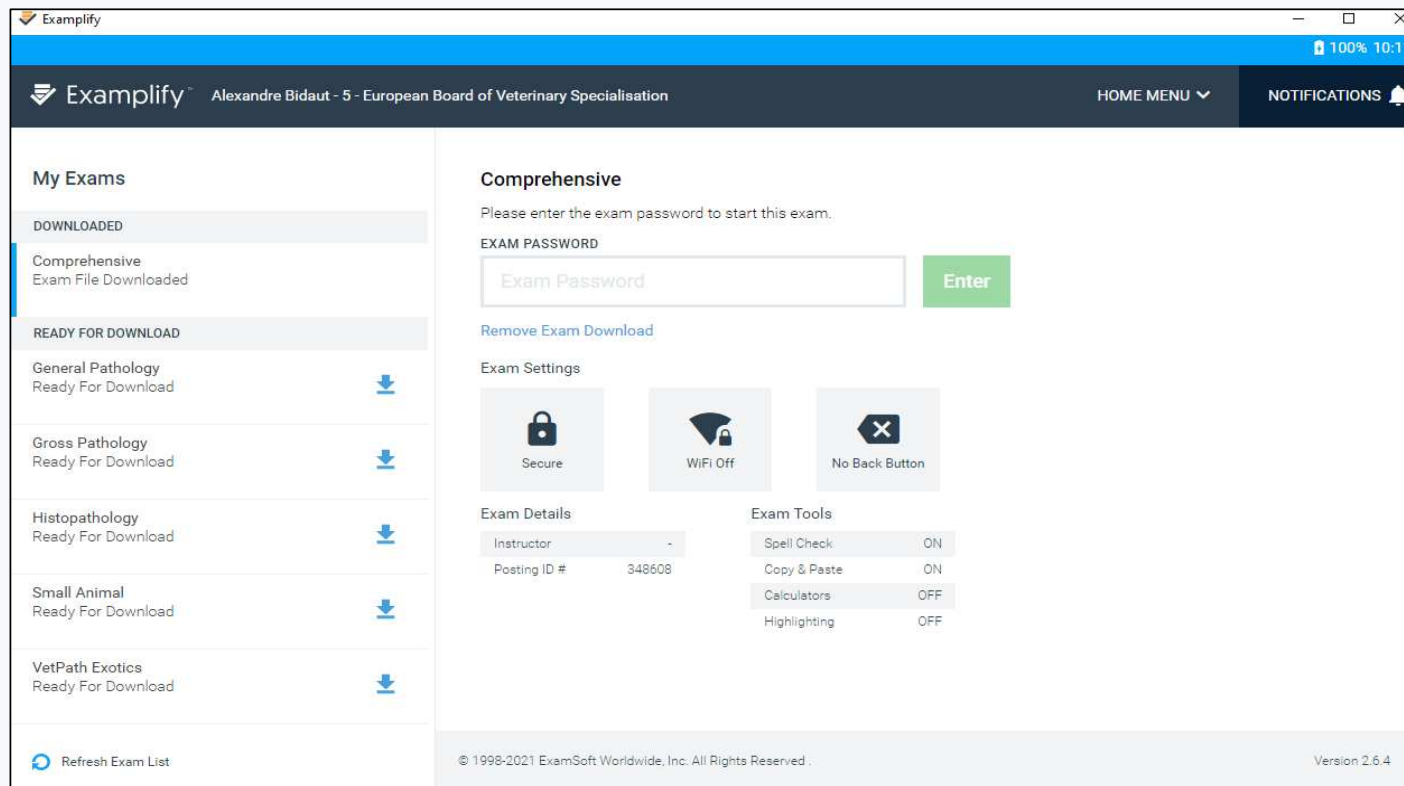
Comprehensive Ready For Download	↓
General Pathology Ready For Download	↓
Gross Pathology Ready For Download	↓
Histopathology Ready For Download	↓
Small Animal Ready For Download	↓
VetPath Exotics Ready For Download	↓

Refresh Exam List

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# Examination Download

- Internet connexion required
- Click on Download Exam
- Updated Dashboard:



The screenshot displays the Examplify dashboard for Alexandre Bidaut, a member of the European Board of Veterinary Specialisation. The interface is divided into several sections:

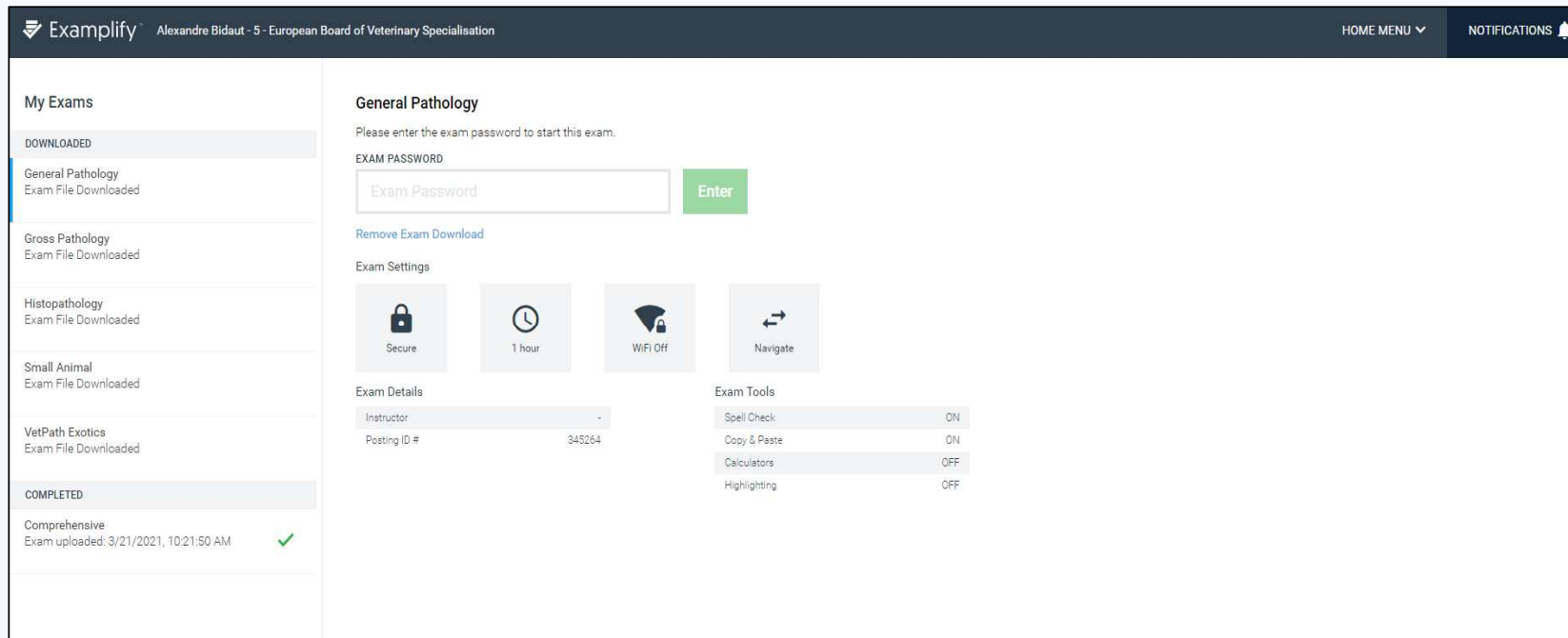
- My Exams:** A sidebar menu with two categories:
  - DOWNLOADED:** Includes 'Comprehensive' with the status 'Exam File Downloaded'.
  - READY FOR DOWNLOAD:** Lists five exams, each with a download icon:
    - General Pathology (Ready For Download)
    - Gross Pathology (Ready For Download)
    - Histopathology (Ready For Download)
    - Small Animal (Ready For Download)
    - VetPath Exotics (Ready For Download)
- Comprehensive Exam:** A section for starting the exam, requiring an 'EXAM PASSWORD' to be entered in a text field, followed by an 'Enter' button. Below this is a 'Remove Exam Download' link.
- Exam Settings:** Three toggle switches:
  - Secure (ON)
  - WiFi Off (ON)
  - No Back Button (ON)
- Exam Details:** Shows 'Instructor' as '-' and 'Posting ID #' as '348608'.
- Exam Tools:** A list of tool settings:
  - Spell Check: ON
  - Copy & Paste: ON
  - Calculators: OFF
  - Highlighting: OFF

At the bottom of the dashboard, there is a 'Refresh Exam List' button on the left, a copyright notice '© 1998-2021 ExamSoft Worldwide, Inc. All Rights Reserved.' in the center, and the version number 'Version 2.6.4' on the right.



# Taking the Examination

- Enter the Password (this password is given by invigilators at the examination)



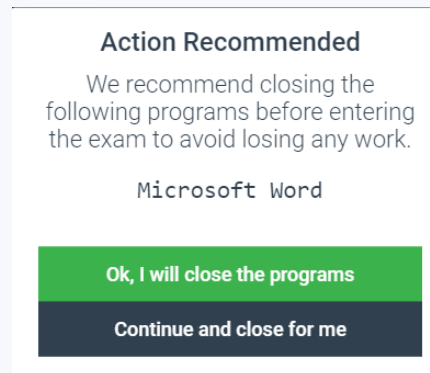
The screenshot shows the Exemplify exam interface. The top navigation bar includes the Exemplify logo, the user name 'Alexandre Bidaut - 5 - European Board of Veterinary Specialisation', a 'HOME MENU' dropdown, and a 'NOTIFICATIONS' bell icon. The main content area is divided into a left sidebar and a main panel. The sidebar, titled 'My Exams', lists several exams under 'DOWNLOADED' and 'COMPLETED' categories. The main panel, titled 'General Pathology', contains the following elements:

- A message: 'Please enter the exam password to start this exam.'
- An 'EXAM PASSWORD' section with a text input field labeled 'Exam Password' and a green 'Enter' button.
- A 'Remove Exam Download' link.
- An 'Exam Settings' section with four toggle buttons: 'Secure' (with a lock icon), '1 hour' (with a clock icon), 'WiFi Off' (with a WiFi icon and a lock), and 'Navigate' (with a double arrow icon).
- An 'Exam Details' section with a dropdown for 'Instructor' (set to '-') and a 'Posting ID #' of '345264'.
- An 'Exam Tools' section with four toggle switches: 'Spell Check' (ON), 'Copy & Paste' (ON), 'Calculators' (OFF), and 'Highlighting' (OFF).

- When taking the examination, for security reasons, Exemplify locks any access to computer applications and files

# Launching Exemplify - Tips

- Before proceeding to take the Examination using Exemplify, Students shall close all applications. Otherwise, the following screen appears:



- Of note, when launching Exemplify:
  - System warns about antivirus deactivation. Continue without deactivating the antivirus.
  - System warns “Do not start the exam before being instructed”
  - Upon instruction, click “I am authorized to start exam”.

# Taking the Examination

- Intuitive and self-explanatory
- MCQs: straightforward
- SAQs: Answer box works like a Word text editor. There is the possibility to include symbols, find and replace, create numeric lists... No text limitation but be clear, concise and precise in your answers.
- The right panel is displayed by clicking on Toolkit :
  - Alarm: there is the possibility to set an alarm. When the alarm runs down, an orange signal appears.
  - Text size can be adjusted on the right panel.
- When at last question, the “Finish” button appears in the bottom right corner.
- System prompts: “Confirm you have finished”. At this point, there is still a way to return to your answers as you can go back to exam. When you are sure that you have completed the Exam, confirm you have finished.
- A window opens during preparation of the upload file. Upload is automatic.

# Taking the Examination – Important note for SAQs

For SAQs, students are asked to clearly mark their free text answers by using the template provided (in order that the candidate's answer corresponds to each subquestion).

Example:

**Regarding acute phase protein,**

**A. NAME** the organ that produces acute phase proteins

**B. LIST** four positive acute phase proteins

Please, answer the question using the following template:

A:

B – 1:

2:

3:

4:

Question as it appears in Exemplify

**Expected answer format from candidate**

**Expected answer format:**

A: XXXXXXXXXXXXX

B - 1: XXXXXXXXXXXXXXXXXXXXX

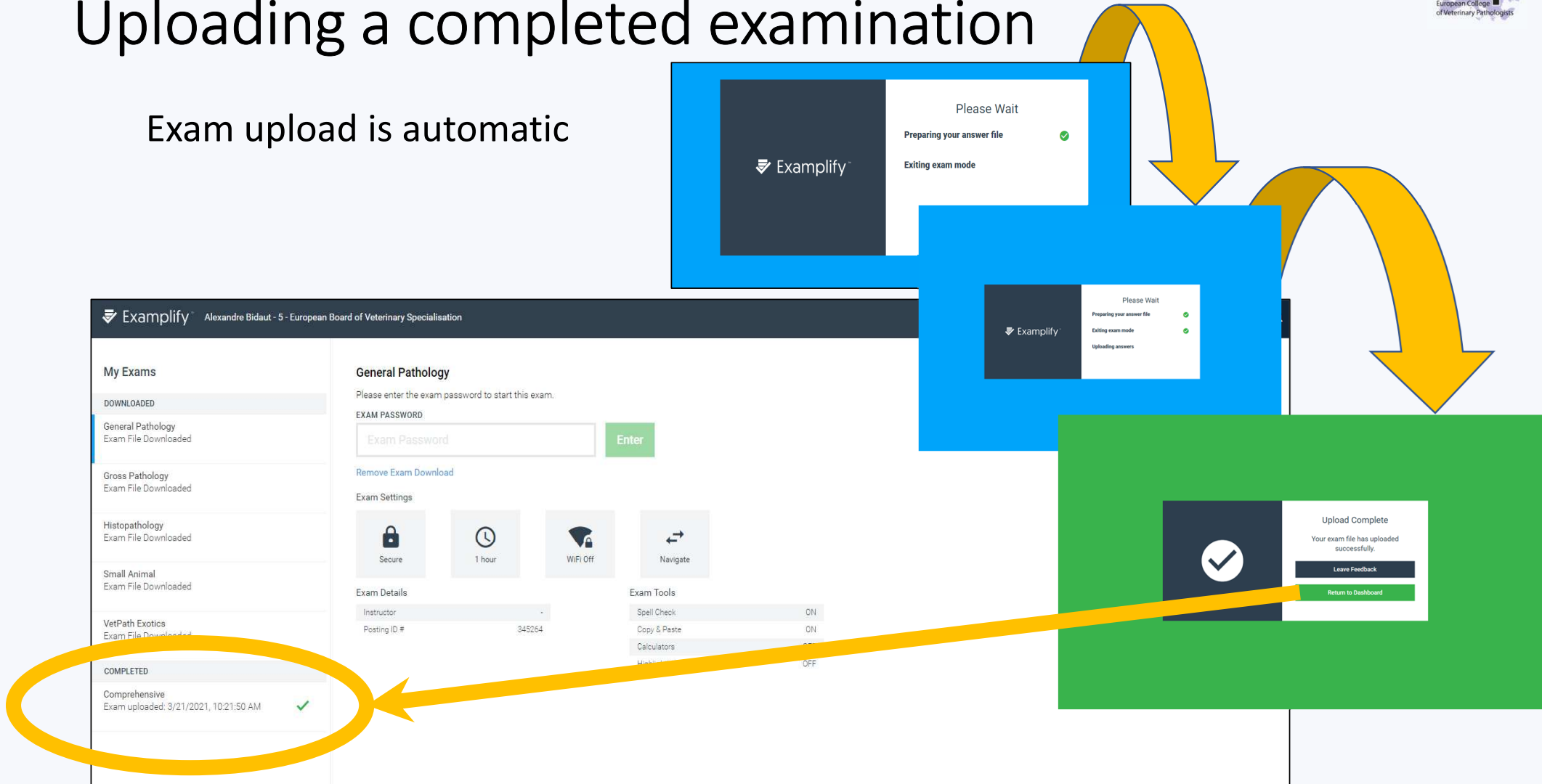
2: XXXXXXXXXXXXXXXXXXXXX

3: XXXXXXXXXXXXXXXXXXXXX

4: XXXXXXXXXXXXXXXXXXXXX

# Uploading a completed examination

Exam upload is automatic



# Minimum system requirements

Candidates should bring their own laptops to the examination and use this laptop for the set-up procedure.

## **Minimum System Requirements (MSRs):**

Exemplify works with most modern computers, both Mac and Windows operating systems. Exemplify will not run on Chromebooks, Android, or Linux operating systems.

Exemplify does not support touchscreen input devices on Mac or Windows laptops.

We advise you take a mouse with scrolling wheel since we observed some touchpads were inactivated by Exemplify and scrolling wheel is necessary for some questions. To be tested upfront.

# Recap Video

- <https://www.youtube.com/watch?v=PGywMBopeMM>

# In practice for ECVP Examination candidates

- Information package will be made available on ECVP website.
- Brief to ECVP Examination candidates will be sent to all candidates once candidate list established (October-November).
- November-December: candidates invited to set-up their system:
  - Account activation
  - Test (using Exemplify. Test of features – Alarms, question flags, navigation...)
- Systematic feedback required (“yes it worked” or “no it has not worked”)
- Troubleshooting session if needed

