



Retake Examination Application Form

Application for candidates retaking sections and/or taking sections of the second block of the split format

Important information

The application is binding.

Please note that incomplete applications, or applications with incorrect data, will be charged 50 € each time the ECVP Office has to contact the applicant to amend the incorrectly submitted form and to resubmit it. In the event of forms being resubmitted but still not complete with all the correct information, the charge will be 100 €, etc. until the form is completed successfully. Proof of payment for these fees is required before your examination eligibility can be assessed.

Please note: if it is not possible to tick the boxes, please put an X next to the chosen box.

Application statement

I hereby apply to the European College of Veterinary Pathologists for certification by examination.

First name(s) as it appears on my ID document: _____

Last name(s) as it appears on my ID document: _____

Work address: _____

Documentation of previous examination attendance and results

Number of attempts	Year	Successfully passed sections in previous years (please tick the corresponding boxes)				
		Histopathology	Gross Pathology	General Pathology	Veterinary Pathology	Comprehensive Pathology
1 st		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 nd		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 rd		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Retake examination

Please indicate in the list below which sections of the examination you must retake.

Should you have to retake Veterinary Pathology section, also choose the minor item. All candidates must take small and large domestic animal pathology as major item; 1 minor item must be selected from the list below.

- Histopathology**
- Gross Pathology**
- General Pathology**
- Veterinary Pathology**
 - Major item:** small and large domestic animal pathology
 - Minor item:**
 - Exotic animals
 - Laboratory animals
 - Poultry
- Comprehensive Pathology**

Practical information

Please do not book your accommodation before receiving examination venue information, which shall be communicated **at the beginning of November** prior to the examination.

Please note that all sections will be exclusively delivered in a digital format using ExamSoft. The scope and type of questions will not be changed. For the Histopathology section, descriptions will be performed digitally but glass slides and standard microscopes will remain. For the Gross Pathology section, answers will have to be entered in ExamSoft but images will remain projected in the room using a projector (i.e. images will not be displayed in ExamSoft). For Comprehensive Pathology, answers will have to be entered in ExamSoft but tables and figures will be provided on a paper document.

Candidates must bring their own laptop and a mouse with scrolling wheel to take the examination. Appropriate documentation and training sessions will be provided to the candidates prior to the examination date. It is highly recommended that the same laptop is used for the training sessions and the examination. Minimum system requirements are available [here](#). Each candidate will be responsible for providing their own technical equipment which fulfils the given requirements. Any technical issues of their own equipment are under the responsibility of the candidates. Please note that in case of technical issues, you should continue your examination on paper; if you do not wish to continue, that part of the examination will be considered finished and will be scored in the same way as for the other candidates. In the case of events beyond the control of the ECVP or its collaborators, no liability can be attributed to them.

Candidates are expected to be in the examination room **at the latest 30 minutes in advance** to register, sign and settle down. In order to start on time, the doors will be closed 15 minutes before the start of the examination, and no candidate will be admitted to the room after this time. Please note that non-admission to the room will be considered a failure.

Notice to the candidate

Please read the following carefully and sign here below:

- I agree to disqualification from certification or to forfeiture and return of such certificate in the event that any of the rules governing such certification are violated by me or that any other statements herein made are knowingly false or in the event that I violate or do not comply with any provisions of the Articles of Association and By-laws of the ECVP concerning certification.
- I agree not to reproduce or transmit by any means to anyone, questions or materials contained in any portion of the ECVP examination. I am aware that my copy of the examination, partial scores and keys for correction will not be disclosed to person, including myself, except for Examination Committee members during grading.
- I am aware that after scores have been approved by the Council, there will not be any possibility of having my examination rescored.
- I agree to hold the European College of Veterinary Pathologists, its members, examiners, officers and agents free of any damage or complaint by reason of any action they or any individual may take in connection with this application and/or failure of said body to issue me such certification or failure to elect me to a membership in the European College of Veterinary Pathologists.
- I confirm that I have understood that in the case of failing one or more sections of the examination for a second time, not passing the minimum of at least 2 sections or scoring less than 30% in one or more failed sections since attempt, I will be required to submit a study plan that must be accepted by the Applications Committee before being allowed to resit the missing section(s) or all sections of the examination.
- I confirm that I will make full disclosure with this application, if I have any disability, medical condition, or other such special circumstances that the ECVP Council and the Examination Committee should be aware of in order for them to consider the feasibility of special conditions or assistance for me to sit the ECVP examination. If I received any examination adjustments as an undergraduate student, I will share this information to help inform the Examination Committee of my needs, but I understand that replicating those adjustments may not be feasible and the Examination Committee reserves the right to assess what adjustments can or cannot reasonably be offered. Formal supporting documentation (medical certificate and, if applicable, disability declaration) should be provided at the same time and together with the examination application. Should any such circumstances arise after the application, I will inform the College prior to the examination in writing to the ECVP Office as soon as possible, **at the latest 2 weeks** prior to the examination. If at any time I experience problems during the examination, I will immediately inform a member of the Examination Committee.

Place, date: _____

Applicant signature: _____

Registration fee and deadline

Application submission

Your application should be uploaded as an electronic document by clicking the submit button provided on the website <https://www.ecvpath.org/examination-application> and include:

- Completed and signed application form
- Proof of payment of the examination fee

Deadline

The complete application must be submitted online **no later than 01 August at 23:59** of the year preceding the year in which it is intended to sit the examination. Please note that no exceptions to the deadline will be made.